

AGENDA ITEM #16

Sept. 5-6, 2008

FISH AND WILDLIFE COMMISSION OFFICE COST SAVINGS IDEAS for 2008

Including comments by Phil Anderson

08/22/2008 sdy

Sept. 12, 2008, Conservation Commission Joint Meeting, Ellensburg:

Only 4 members can attend (Perry, Gutzwiler, Solomon, Orr), so this does not need to be announced and recorded like an official Commission meeting. What staff members are necessary?

October 3-4, 2008, Commission meeting, Ellensburg:

Move location to Olympia in order to comply with the Governor's Aug. 4 directive to reduce travel and other expenditures. *PHIL's comments: I support moving the October meeting to Olympia; that will save about \$6,000, largely due to not having staff on travel status. Will help with saving gas and meeting our 5% reduction requirement as well.*

November 7-8, 2008, Commission meeting, Leavenworth:

Move to Olympia in order to comply with the Governor's Aug. 4 directive to reduce travel and other expenditures. *PHIL's comments: For the same reason, I support moving the November meeting to Olympia, again a \$6,000 savings.*

December 11, 2008, joint meeting with Oregon FWC:

Video- or teleconference from Olympia, in order to comply with the Governor's freeze on out-of-state travel, instead of traveling to Portland. The Commission's Dec. 12-13 meeting is in Olympia. *PHIL's comments: I don't think a conference call will work for the joint Oregon and Washington Commission meeting. If we have it, which I support, I think it needs to be face-face.*

Columbia River Stakeholder Process Meetings (ditto the above). *PHIL's comments: I think it needs to be held in the Vancouver/Portland area.*

Meeting Agenda Mailings:

Reduce 932-name mailing list by sending a notice stating they must contact the Commission office by Dec. 15, 2008, in order to keep receiving meeting agendas and notices by mail. If we do not hear from you by Dec. 15, your name will be removed from the mailing list..." Include information about how to sign up to receive notices electronically. Cost savings could be as high as \$1,000 a month. *Phil's comments: Regarding meeting notices, I support updating the mail list. I think sending a post card that reminds them of an upcoming meeting with instructions on where to access the agenda electronically or request a hard copy could save some additional \$.*

DRAFT -- for discussion purposes only.