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2010 AGENCY REQUEST LEGISLATION DEVELOPMENT TIMELINE FOR LEGISLATIVE AFFAIRS OFFICE

May 20	Concepts for Proposed Legislation Due to LAO with top three prioritized.
May 22	Meeting with Director/Deputy Director to review proposals.
May 27-28	EMT discussion/approval of concepts that will be developed into proposed request legislation
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June 22	Staff to provide update on stakeholder work: Name and contact information for each proposal.
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July 6	Commission Green Sheets Due to Commission Staff from LAO.
July 20	Draft of proposals due to LAO. Proposals should include: <input type="checkbox"/> Statement of need for the bill and/or the problem it is designed to correct. <input type="checkbox"/> Summary of the major provisions of the bill and their impact on current law. <input type="checkbox"/> Draft bill language. <input type="checkbox"/> A list of all other government agencies affected by the bill, a summary of their positions, and contact information for each agency's representative. If no other agency affected, please indicate. <input type="checkbox"/> A thorough list of all stakeholders/groups affected by the bill, a summary of each stakeholder position , and the name and phone number of each person contacted. <input type="checkbox"/> Draft Fiscal Note
July 24	LAO will review proposals and return to programs for further development.
July 24	Brief Descriptions for Notebooks Due to Commission Staff from LAO.
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August 7-8	Commission Meeting LAO presents proposed legislation for Commission.
August 21	Commission Conference Call Commission approves final legislative package.
August 24	Fiscal Notes finalized and submitted to program's budget analyst for review. Approved by program AD, and forwarded to the Business Services AD for final approval. <u>*For Agency Request Legislation:</u> 1.) A Fiscal Note is required even if there is no fiscal impact. 2.) If the proposed bill has fiscal impact on other agencies, those agencies' fiscal notes must be included in our package.
August 26	Final Packages (including narrative, bill language, and approved Fiscal Note) due to LAO.
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Sept 28	Request Legislation with no budget impact due to Governor's Office
Oct 9	Request Legislation with a supplemental budget impact due to Governor's Office

