

“GREEN SHEET”

Meeting dates: August 5, 2010, Special Commission Meeting

Agenda item 2 2011-2013 Proposed Operating and Budget Request – Decision

Staff Contact: David Giglio, Budget Director, Technology & Financial Management
Bill Phillips, Assistant Director, Capital and Asset Management Program

Presenter(s): Joe Stohr, Deputy Director
Dave Geiger, Special Assistant, Performance and Accountability
Bill Phillips, Assistant Director, Capital & Asset Management Program
David Giglio, Budget Director, Technology & Financial Management
Jeff Olsen, Assistant Director, Technology & Financial Management

Background:

Strategic Plan

In past biennia, each agency has been required to submit a strategic plan as part of its budget submittal. Due to budget cuts, OFM has changed that requirement to a recommendation. Having a strategic plan that identifies agency priorities and goals helps focus and direct agency work while communicating the agency mission and our value to the state and its citizens. An overview of the WDFW strategic plan is part of this presentation.

Budget Requests

In September of every even-numbered year, state agencies submit their Operating and Capital Budgets Proposals for the ensuing biennium to OFM and the Legislature. The Department has developed its 2011-13 BN Budget Request and will present it to the Commission for approval.

The Capital Budget

Each biennium, the capital budget is developed to fund specific construction projects and ongoing budget items for pass-through funds. WDFW’s request includes funding for 11 minor works projects, two hatchery construction projects being designed this biennium, fish passage projects, and designs for another hatchery.

The Operating Budget

The operating budget request is developed from the agency’s Carry Forward Level budget (CFL). The CFL is calculated using the current budget as a base and adjusting for one-time spending authority and costs that increase from one budget period to the next.

The proposed Maintenance Level budget (ML) is built upon the CFL, reflecting technical corrections and the costs of mandatory caseload, enrollment, inflation and other legally unavoidable costs not included in the current budget. These costs may include items such as OASI rate revisions, existing lease/purchase contract payments, utility and fuel expenses, and increased costs for existing leases.

The final step in the operating budget building process is the policy or Performance Level (PL). It includes incremental expenditure changes that may represent revised strategies or substantial differences in program direction and can include program reductions. Currently,

OFM has not requested the Department to submit specific budget decision packages nor targeted reductions, although over \$3 billion of program reductions or revenue increases will be needed to balance the state budget in 2011-13. WDFW has four policy level requests for consideration.

Policy issue(s) you are bringing to the Commission for consideration:

N/A

Public involvement process used and what you learned:

Public comment was taken for the Strategic Plan through July 23, 2010.

Public testimony time is allotted at the meeting for this agenda item.

Action requested:

Commission approval of the Department's proposed 2011-13 Operating and Capital Budget Request to ensure timely transmission to the Office of Financial Management. The approved Budget Requests will be submitted the Office of Financial Management by September 13, 2010, as required, for consideration and inclusion in the Governor's Proposed 2011-13 Biennium Operating Budget.

Draft motion language:

"I move to approve the Department's proposed 2011-13 Operating and Capital Budget Request as presented by staff."

Justification for Commission action:

RCW 77.04.055(6), "The commission shall have final approval authority for the department's budget proposals." The Fish and Wildlife Commission sets policy for the Department of Fish and Wildlife, and is responsible for approving Department budget requests for submittal to the Office of Financial Management.