



Regional ISTs Start Soon: Please Register In Advance

IN-SERVICE TRAINING (IST) training programs begin in March and all hunter education instructors are invited to attend in 2009.

Beginning this year regional ISTs replace the centralized IST formerly held in Yakima.

ISTs are scheduled for the dates below:

- ◆ March 21, Toledo, Camp Singing Wind, 12:00 – 5:00 p.m.
- ◆ March 28, Chelan, North Cascades Gun Club, 10:00 a.m. – 3:00 p.m.
- ◆ April 4, Ravensdale, Seattle Trap & Skeet Club, 3:00 p.m. – 8:00 p.m.
- ◆ April 18, Yakima, Sun Valley Shooting Park, 10:00 a.m. – 3:00 p.m.
- ◆ May 16, Marysville Gun Club, 12:00 – 5:00 p.m.
- ◆ May 23, Spangle Gun Club, 10:00 a.m. – 3:00 p.m.

There is no cost to attend the IST.

Please register directly with Chuck Ray or Dan Boes so they can plan accordingly. A meal service will be provided to instructors as part of each IST and Chuck and Dan will need confirmation from attendees at least a week before each session. Toll-free and e-mail contact information for Chuck and Dan is found in the lower right-hand corner of this page.

The agenda for each regional meeting will be the same, regardless of location. Topics include:

- 1 Enforcement role in hunter education
- 2 Online student registration update
- 3 Evaluating students who enroll in the web hunter education course (not the traditional course)
- 4 Instructor evaluation goals and procedures (NOTE: Evaluation forms are enclosed for instructor information.)
- 5 Instructor awards
- 6 Questions & Answers

Enforcement officers will attend each regional meeting, unless emergency assignments demand their presence elsewhere.

WDFW conducted a pilot IST training session last July in Spokane and the instructors in attendance provided positive feedback about the new, regional IST approach.

Given the huge budget shortfalls now facing the state and the agency, the regional IST has morphed into a timely, practical and affordable way to maintain good communications between instructors and WDFW staff. We look forward to seeing you in attendance and discussing hunter education issues of mutual importance. Come join us!

Online Registration Update: *It's Coming!*

ONLINE STUDENT REGISTRATION is coming to hunter education in Washington State!

WDFW is now working with Kalkomey Enterprises—the same team that handles our *Student Manual*, our online hunter edu-

cation and our online bowhunter education modules—to build a user-friendly site for both students and instructors.

Once all project elements are tailored to our needs instructors will have a choice: Conduct registration via the “bubble” forms

or direct students to register online. Instructors will decide for themselves, but staff believe the benefits of online registration will encourage a large number of our hunter education teams to quickly adopt online registration. Come to the ISTs to learn more!

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Dates To Remember

- March 21 – Toledo, Regional IST
- March 28 – Chelan, Regional IST
- April 4 – Ravensdale, Regional IST

Important Contacts

- Olympia: 1-800-215-1979
- Chuck Ray: 1-800-468-5006
- E-mail: huntered@dfw.wa.gov
- Blog: <http://hunter-education.blogspot.com>

New Student 'Card'

BELOW IS A SAMPLE similar to the postcard notification students now receive in lieu of the former plastic certification card we once issued. The new process is a money-saver and a real time-saver for Jan.

<p>Congratulations on successfully completing hunter education training!</p> <p>This card is valid only for you.</p> <p>Certificate Number: VOID</p> <p>Issue Date: 2/15/2009</p> <p>JUST A SAMPLE 123 HUNTERS PLACE HUNT SAFE, WA 98000</p> <p>You must show your local license vendor this Information at the time of your first hunting license purchase. You will not be able to purchase a license without this information.</p> <p>Questions?</p> <p>Please e-mail us at: Huntered@dfw.wa.gov</p>	<p>JUST A SAMPLE 123 HUNTERS PLACE HUNT SAFE, WA 98000</p>
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The reverse side of the postcard features the WDFW logo and return address for the Enforcement Program.

*WHEIA Corner
Youth Expo Is May 8-9*

**Send All Requests For Ammo
Through Chuck Or Dan**

Harold Costa president, Washington Hunter Education Instructor Association (WHEIA), reminds fellow hunter education instructors that the third annual Youth Expo will be held May 8 – 9 in Lacey (just outside Olympia). Hunter education instructors staff the ever-popular pellet gun shooting gallery and Harold reports he will need LOTS of help again this year.

WHEIA—in conjunction with a number of outdoor organizations and sports groups that operate under the Go Play Outside Alliance of Washington (GOPAW)—has helped make the Youth Expo a fun activity for youth and families. The first day (Friday) is limited exclusively to schools that sign up in advance while the second day (Saturday) is open to the public free-of-charge. If you haven't been to one yet, call Harold and plan on attending.

Contact phone numbers for Harold are (360) 425-9548 [home] and (360) 749-4409 [cell].

Harold reports that set up begins on May 5th and he'll need help with set up and tear down, as well as for the event itself. Help make the 2009 Youth Expo another success!

PLEASE REMEMBER to send any requests for ammunition through Chuck Ray or Dan Boes. All ammo requests must be approved in advance.

Generally speaking, WDFW will reserve ammo for either (1) New teaching teams, or, (2) Teaching teams that do not charge any fees or request any donations.

WDFW hunter education ammunition costs have increased substantially in the past year. While some teaching teams have been very successful in obtaining resources to provide for their ammunition needs, other teaching teams are less fortunate and sometimes rely on out-of-pocket expenses. Obviously, we don't want instructors to subsidize costs for student range activities.

Field Notes: News, Views And More....

Remember

Policy: Instructors charging a fee of more than \$5 per student are required to get approval in writing in advance! This policy applies to every instructor and every team.

“What do I tell students who want to obtain plastic certification cards?” is a question we’re now getting from instructors around the state. The answer is to direct them to the hunter education web site at <http://wdfw.wa.gov/hunting/huntered/index.html>. Once there they can simply click on the “duplicate certificate information” link and download the application form. The completed application form and an \$8 check will quickly get them a permanent plastic certification card.

The new Range Evaluation and Classroom Evaluation forms

(enclosed with this newsletter) are now in use. Last fall we sent out a draft template and asked instructors to contact—and we received a number of helpful suggestions. Although this new form is totally different than the draft, it incorporates many of the suggestions we received (fewer categories, clear expectations, a process for instructor feedback from staff, etc.). Only WDFW staff will conduct evaluations and the goal is to visit every class or range at least once every three years. Chuck Ray and Dan Boes will conduct many of the evaluations, but other hunter education division staff and other agency personnel may also have a role to play in the years ahead. Together with the data we receive from student registration forms and student evaluations, we will be able to provide the first comprehensive assessment of hunter education ever. We hope to find lots of good teaching tips and ideas in all classes and

we’ll share those tips with fellow instructors.

Larry Simoneaux, Everett, was among the first instructors to participate in the new evaluation process and he got Dan Boes’ attention when Larry asked a parent about household safety.

“Did you do anything special in your home when your children were toddling around the house?” Larry asked one of the parents in class. The parent proceeded to explain how she put childproof locks on things and took extra steps to prevent the kids from getting near any hazardous or poisonous materials.

“What special things did you do then or do you do now to prevent access to firearms?” Larry asked the same parent. Dan reported that there was total silence as the point about secure storage for firearms and ammunition was quickly and convincingly made.

The 2009 Washington State Youth Hunter Education Challenge

(YHEC) will be April 18 at the Paul Bunyan Sportsman’s Club in Puyallup. The enclosed flyer provides all the necessary details.

Last April Brian Peters and Bill Montgomery provided an excellent IST session on the YHEC program and they’re looking forward to watching Washington’s program grow in the years ahead. Contact Bill or Brian (contact info on the flyer) if you have questions.

Field Dressing Big Game is a new DVD that goes well beyond the basics. While it contains too much material for use in the average hunter education class, it serves as an excellent reference for instructors and contains information on common animal diseases not often found in a standard field dressing presentation. The DVD is available for \$17.95 (VHS version \$16.95), plus \$4.50 in shipping and han-

dling, from Dan Walker Productions in Lewiston, Idaho. The phone number is (208) 746-9847; the web site is www.dwproductions.com

John Wisner, hunter education warehouse, has a few copies available for instructors to preview. (NOTE: We do not plan to stock the DVD for classroom use because of its length. The copies on hand are for instructor background use only and are to be returned to the Olympia warehouse for fellow instructors to preview.)

JAN’s Corner

Recently some instructors have reported difficulty contacting me via e-mail. Apparently there has been a problem responding to my e-mails. I’m asking instructors who contact me via e-mail to double-check and make sure that my e-mail address always appears as:

Ulijojlu@dfw.wa.gov

The above e-mail address works!

A number of instructors have also asked about the new “certification postcard” we are now sending out to students. Our new procedures not only save the state money, they also save me quite a bit of processing time. My goal remains the same: If I receive complete and accurate records I can get student postcards out the door within 24 hours. There is a sample of the “certification postcard” to preview on page 2.

Remember that I’m just an e-mail or a phone call away if you have any questions about your course records. I appreciate the attention to detail I’ve seen over the past year. Keep up the good work!

Online Registration: What If My Class Fills Up?

By Kurt Kalkomey, Kalkomey Enterprises

BELOW IS A SIMPLIFIED OVERVIEW of how student registration will work with the new online classroom registration.

1. From the Washington Department of Fish and Wildlife web page, students will be linked to a web page where the student will be able to see all classroom hunter education courses displayed in a calendar view or as a list. From here, they can navigate to the month of interest and they can search for classes close to where they live.
2. The information about the classroom courses displayed on the calendar or list view will be only the date, time, and city where the classroom course will be held. **No address information is given in this view.**
3. Once the student selects the classroom course they wish to attend, the student will be shown the facility name and address of the location. The student will also be able to use Google Maps to determine the exact distance and directions from their home to the location (if a physical address has been provided). If no physical address exists for the facility, the registration system allows the instructor to attach a map for that course, which the student can download and print.
4. Once the student chooses to register for the course, he/she will be sent an e-mail to confirm the registration and any other registration information and location details.
5. Additional students may continue to register for a particular course until either:
 - The course is full. This is determined by the registration capacity that is set by instructors for each location; OR
 - Registration is closed. WDFW's Hunter Education Coordinator—working in conjunction with instructors—will set the number of days prior to a course at which registration will close.
6. Once the classroom course is full or the registration is closed, then any future students who are looking for a classroom course will see **only** the date, the city, and an indicator that the course is "Closed." They will not be able to see or be given any facility or address information of classroom courses that are full or closed. Look at the example of the online calendar below.

Within 10 miles of ZIP Search Search Clear

2 Events Found

< February 2009 >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7 CLOSED Hunter Education Classroom Course Olympia, WA
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28 9:00 AM Hunter Education Classroom Course Lind, WA

This process is designed to prevent unregistered students from showing up at the course because they will not be able to see the facility name or address information. This feature is an improvement over the current WDFW system, which continues to display on the web page the facility name even after a class is full. If the facility is a church, store, gun range or fire station students can still obtain that information from a phone book or on the Internet.

Many more details about the new system will be introduced over the weeks ahead. Try to attend one of the 2009 IST sessions to learn more about how online registration can benefit you and your team. I know you'll like what you find!

Teaching H.E. In A Virtual Classroom Via The Web

By Jim Brown, Hunter Education Instructor, Ellensburg

LONG BEFORE THE INTERNET, hunter education courses have been taught in a classroom environment with the use of charts, graphs, movies, and hands on instruction. This teaching method has resulted in the dramatic drop in firearm related incidents over the past 40 years, and continues to play a vital role in the prevention of firearm related incidents across the United States. However times are changing.

Recently WDFW implemented a new type of online learning program where students take an online exam and then follow-up the certification process with a live hunter education instructor. The student is administered another written exam, and if they pass this exam, they are given a one hour block of sportsmanship training, a one hour block of conservation training followed up with a two hour field course evaluation. However some instructors are reluctant to evaluate online students due to the fact that they are not physically involved in the actual learning process. But what if there were a way to present traditional hunter education courses online? Would *you* be willing to teach in an online classroom environment?

If you haven't noticed, we are living in a digital age where over half the homes in the United States have high-speed / broadband internet connections. People exchange communication over the web through emails or in social networks such as MySpace or [facebook](#). Traditional telephones are being replaced with either a cell phone or a new technology called voice over internet protocol, more commonly referred to as VOIP and physical classrooms are also being replaced with online classrooms.

You may be wondering, "How on earth could a hunter education course be taught online", or "What do I need to get started?" My return question to you is this: "Do you have a high-speed or broadband connection and can you use a computer?" If you answered yes, than let me explain how you can teach a hunter education course in an online environment.

First you and your prospective students will need access to a newer PC with at least an Intel Pentium 4 processor running windows 2000 or higher, with approximately 1 gigabyte of RAM running Internet Explorer 5.01 or higher, or a MAC with Internet Explorer 5.01 or Safari 1.0.

The reason we need good hardware specifications has to do with speed. In a traditional classroom, the student sits down and watches a movie or PowerPoint presentation. Since the information is being shown directly to them, everything is instantaneous. However with distance learning, movies or PowerPoint presentations are being piped over the internet to the user. If the internet connection or computer specifications are too low, the presentations may not play or they may appear to be jerky and the VOIP phone conversation you are having with a student may be broken up.

To understand the differences between internet connection speeds, I want you to first visualize trying to fill up a 10,000 gallon pool with garden hose. In this example, think of a dial-up modem internet connection, i.e. one that you get from NetZero, as a single garden hose. How long do you think it will take to fill that pool? Approximately 8 - 24 hours.

Now think of a broadband connection as a fire hose. How long will it take to fill that pool now? You guessed it. It only takes a matter of minutes to fill that pool, and for an online course bigger is definitely better.

The next thing you will need is presentation software. For a PC based application you could use Open Office Present 2.4 or 3.0, PowerPoint 2000, 2002, 2003, or 2007. For a web based application you could use Google Docs or Zoho show. What is nice about the online web based presentations is that they may be watched whenever a person has some free time. Say a student sat through your class on conservation, but they want to review the materials again prior to taking the final written test. They could go back and watch the online presentation as many times as they want which reinforces what the student has already learned.

Another piece of equipment that you and the student will need is either a webcam with a built in Microphone, or a desktop microphone and a free VOIP software called Skype. With Skype you will be able to communicate with your students in a real-time (right now) environment. Please be aware that prior to using Skype, you and you students will need to set up Skype accounts, but this is an easy process and the software is free.

The final item you need to obtain is online meeting software which will allow you to share your computer desktop with your students. Currently there are a number of different online software tools available to you for free. Probably the most widely known free application is called Dimdim. To obtain the software simply browse to <http://www.dimdim.com> and setup a free account. The free account allows you to share your computer desktop with up to 20 attendees.

Once the software is installed on your computer, you simply have to send out e-mail invitations to your students when you want them to attend class and then they will join the online meeting. What's nice about Dimdim is that students will not be required to install any software. They simply connect to the online meeting.

If you are new to online meeting software, the concept is rather simple. Prior to class, students will sign-up for your course by sending you a contact via a website or contact form such as Response-0-Matic. You send them a document that explains your class schedule, syllabus, and a general course outlines with dates and time. On class days, you simply log in to Dimdim, and wait for students to start showing up. At a pre-designated time, you start *(Continued on page six)*

Teaching H.E. In A Virtual Classroom Via The Web (continued)

(continued from page 5) your class by sharing your desktop with others and begin your presentation. The audio portion of your training will be handled with Skype, and if you have a webcam, the student will actually be able to see and hear you and vice versa if the students have webcams.

You may be thinking, “That’s it?” and the response to this question is, “Yes.” That’s all there is to it. Instead of meeting in a physical classroom, you are now communicating with your students online in an environment that they are familiar with. I bet your next question is whether there is any benefit to teaching an online course. Here are just a few of them:

- You have a larger selection of education materials to present. You may show YouTube videos that are packed with great examples of why muzzle control is so important.
- Every software application that you have installed on your PC, including PowerPoint presentations and H.E. Tools may be easily shared with your students.
- There is no need to reserve a classroom for one or two weeks. In fact your hunter education class will be given at your convenience from the comfort of your own home.
- You do not need to purchase a PowerPoint projector and there is no need to hand out a *Student Manual*. Instead, you have the internet where your students have access to the online hunter education manual and your PowerPoint presentations.
- You, the instructor, are now in complete control of your online hunter education course. You will be able to evaluate students on attitude, and knowledge followed by a live range day where students will need to demonstrate their ability to safely handle a firearm.
- Distance is no longer an object. The huge benefit of online courses is that anyone in the entire state could attend your online course and then take do their field evaluations locally. This not only is beneficial to students who cannot attend a local hunter education course, but it also allows fellow hunter education instructors to sit in on other instructors classes.

Of course, online training is not for everyone and it is only recommend for those students who are self starters who have a strong desire to learn and who are willing to put in the time to attend the online training sessions. Not all of your students will pass the online course, but by offering them this type of solution they are now receiving the same type of training offered to students that attend a traditional hunter education course minus the firearm handling.

Besides hunter education, online meeting software may also be used to hold instructor meetings, group discussions or even webinars or with Skype you could essentially hold an online video conference. I recently conducted a lunch-hour demonstration of this capability for Chuck, Dan and Mik by hosting a one-hour meeting from Ellensburg; Chuck was in Ephrata while Dan and Mik were at the Olympia office. Nobody had to travel—saving literally hours of otherwise “down” time driving to attend.

In closing I would like to mention that there are other online meeting solutions offered. I referred to Dimdim due to the fact that it is free. However if you would like a more professional type of online meeting solution, Microsoft LiveMeeting is available for approximately \$60 per year and if you would like to solicit donations from your students to pay for this expense, you simply need to setup a PayPal account where they may send you donations.

Additional Online Meeting Software

- Elluminate: <http://www.illuminate.com/>
- Stream57: <http://www.stream57.com/>
- WiZiQ: <http://www.wiziq.com/>
- Adobe Connect: <http://www.adobe.com/products/acrobatconnect/>
- Dimdim: <http://www.dimdim.com>
- Wimba: <http://www.wimba.com/>
- GotoMeeting: <https://www1.gotomeeting.com/?Portal=www.gotomeeting.com>



From The Desk Of Lt. Crown: Ordering Shirts By March 27th

MORE HUNTER EDUCATION INSTRUCTORS are now wearing the same WDFW long-sleeved and WDFW polo shirts worn by Dan Boes and Chuck Ray. Well, that's because they have paid for the shirts themselves!

WDFW has approved instructors' use of agency logo shirts as hunter education uniform items. Naturally, any such use is restricted to appropriate venues (e.g., classes, sports shows, fairs, and meetings, etc.).

To simplify the ordering process, hunter education division now order pre-paid shirts only two times per year. The last order deadline was July 31.

If you wish to purchase either the button-down long-sleeved shirt (with embroidered WDFW logo) or the short-sleeved polo shirt (with embroidered WDFW logo) we must have your check in the Olympia office by 5:00 p.m. March 27. Checks received after that date will be held until the next order deadline in late July.

All shirts are produced to order, and there can be more than a three month delay between the order deadline and the actual receipt of the shirts. Please be patient! The prices and shirt sizes are in the table on the right.

Checks should be made payable to WDFW / HED Suspense Account. Include a note indicating your name, size, color and quantity required. Send checks to staff in Olympia. Sizes beyond 3XL are available, for the slightly higher charges shown below.

Be sure to include a note with your name, shirt style, size and quantity and colors ordered!

Style (with logo)	Size	Color	Cost
Polo shirt	S, M, L, XL	Khaki or green	11.50
	XXL	Khaki or green	13.50
Long-sleeve	S, M, L, XL	Khaki or green	21.75
	XXL/3XL	Khaki or green	23.75
	4XL/5XL	Khaki or green	25.75

New Instructor Schedule For 2009

THE FORMER PRE-SERVICE TRAINING program has been discontinued. In its place Chuck Ray and Dan Boes now serve as lead evaluators for weekend classes that insure applicant candidates demonstrate their practical skills in a hunter education course.

All applicants are required to complete one of the six weekend programs below **prior** to certification:

April 17 – 19 Lewis County
 April 24 – 25 Douglas County
 June 26 – 27 Walla Walla
 July 17 – 19 Pierce County
 August 29 – 30 Pend Oreille Cty
 September 11 – 13 Clark Cty

Applicants will receive mileage and per diem reimbursement to partici-

pate in these practical class.

As preparation for these weekend classes, new instructor candidates will be required to work with existing chief instructors to become familiar with the hunter education program and “learn the ropes.” Whether it’s registering students, grading tests or teaching different sections of the curriculum, we all know the way to build skill and confidence is by doing. The new certification process allows applicants to work with mentor instructors to learn and demonstrate skills as they prepare for the weekend evaluation programs.

Please note that Chuck Ray (eastern Washington) and Dan Boes (western Washington) assign all instructors to mentors. If you are a chief instructor and are interested, please contact Chuck or Dan

directly.

“Why change a good thing like the PST?” is a question we’ve already heard from some instructors. While the former PST process was enjoyable and informative, it was also very time intensive. More importantly, there was always a high rate of attrition, with only 90+ instructors attaining certification in an average year. High applicant interest didn’t always translate into a successful new hunter education instructor, leading us to change to the current format for 2009.

One of the key components to success in this new approach is a close relationship between the new applicant and existing chief instructors. Contact Chuck or Dan to see how you can help.

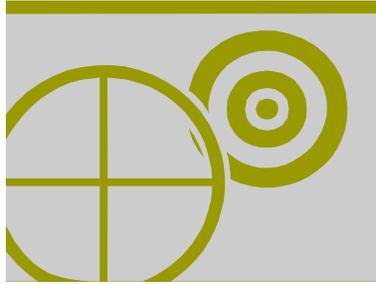
Please Respond: Request For Additional Classroom Information

WHETHER OR NOT your teaching team plans to use the new online registration process for students, the information requested below is required to update the web.

Please note that this is the second request for this information, which is required A.S.A.P. Ignore this second request if your chief instructor has already provided the necessary information.

Provide information directly to Kurt Kalkomey at:

kurt@boat-ed.com (e-mail)
(214) 351-6429 (via fax), or
via mail directly to Kurt at
Kalkomey Enterprises, Inc.
2906 Ladybird Lane
Dallas, Texas 75229



Requested information includes the following:

- 1 Chief instructor name
- 2 Class location name (such as school name, business name, etc.)
- 3 Special instructors (such as "Park in the back lot.")
- 4 Phone number (ONLY if there is a number at the class; DO NOT provide a personal phone number)

- 5 Address (include room or suite number, if any)
 - 6 City where class will take place
 - 7 Zip code
 - 8 County
 - 9 Region (NOTE: WDFW regions are listed on page 13 of the 2008 Big Game Hunting & Regulations pamphlet. Note whether your class is held in Region 1, 2, 3, etc.)
 - 10 Location capacity (the maximum number of students you will accept for the class)
- The additional information will allow students to locate classes by region, by county or by distance from their home to a list of hunter education classes.

THE WASHINGTON DEPARTMENT OF FISH AND WILDLIFE

Hunter Education Program
600 Capitol Way North
Olympia, Washington
98501-1091

Online learning now available at www.hunter-ed.com/wa/

Email: huntered@dfw.wa.gov
Blog: <http://hunter-education.blogspot.com>

"Safety First"

**We're on the Web at
wdfw.wa.gov**



Range Evaluation Form

Instructor(s) observed: _____

Date: _____

INSTRUCTOR PLANNING AND PREPARATION	NOT OBSERVED	SPECIFIC EXAMPLES OBSERVED	BELOW STANDARD	AT/ABOVE STANDARD
<input type="checkbox"/> Instructors took roll call at beginning of range activity. <input type="checkbox"/> Instructors provided student name tags or can otherwise identify range students by name. <input type="checkbox"/> Range resources (3-D animals, ammunition, firearms, etc.) were available and organized. <input type="checkbox"/> Range activities were clearly communicated or students have received previous printed copy for use. <input type="checkbox"/> Instructors followed clear plan(s) for range activity(ies). <input type="checkbox"/> Instructors identified range pass / fail requirements in advance. <input type="checkbox"/> Eight (8) minimum skill requirements were planned and easy for observer to follow. <input type="checkbox"/> Range activities were set up so that all students can actively participate. <input type="checkbox"/> Range activities started and ended on time. <input type="checkbox"/> Other (e.g., facilities, etc. , to be listed by evaluator):	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		(fewer than 6 marks)	(6+ marks)
INSTRUCTOR PRESENTATION <input type="checkbox"/> Instructor(s) evaluated 8 minimum skills or use other approved, alternative materials. <input type="checkbox"/> Instructors used appropriate vocabulary and do not confuse students. <input type="checkbox"/> Instructors provided examples or range demonstrations to aid student understanding. <input type="checkbox"/> Instructor(s) evaluated students effectively and efficiently. <input type="checkbox"/> Instructor(s) responded accurately to student questions. <input type="checkbox"/> Instructor(s) provided sufficient time for review before evaluation. <input type="checkbox"/> Instructor(s) followed WDFW hunter education procedures for activities. <input type="checkbox"/> Instructor(s) evaluated students consistently and fairly.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		(fewer than 5 marks)	(5+ marks)
STUDENT PARTICIPATION <input type="checkbox"/> Students' interactions were respectful and courteous at all times. <input type="checkbox"/> Students demonstrated interest and attention and followed range rules and requirements. <input type="checkbox"/> Students participated equitably in range activities and demonstrations, <input type="checkbox"/> Students afforded opportunities to ask and have questions answered. <input type="checkbox"/> Students remained on task during range activities. <input type="checkbox"/> Student waiting and time-loss was minimal during activities/hands-on drills and practices. <input type="checkbox"/> Students were given sufficient time to practice firearms handling skills on range prior to final evaluation. <input type="checkbox"/> Students observed were safety-conscious at all times; incorrect or unsafe practices were immediately, respectfully corrected. <input type="checkbox"/> Other (to be listed by evaluator):	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		(fewer than 5 marks)	(5+ marks)
OVERALL OBSERVED PERFORMANCE <input type="checkbox"/> Students were actively monitored and closely supervised at all times. <input type="checkbox"/> Instructors and students demonstrated a positive learning environment. <input type="checkbox"/> Instructors and students met established learning objectives for range / field course activities. <input type="checkbox"/> Instructors and students completed all scheduled range day activities. <input type="checkbox"/> Instructors and students followed range routines that maximized instruction and student evaluation. <input type="checkbox"/> Instructors and students observed safe and orderly practices at all times. <input type="checkbox"/> Instructors adhered to WDFW hunter education division policy guidelines.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		(fewer than 4 marks)	(4+ marks)

Evaluated by (print): _____ Signature: _____ Date: _____



Classroom Evaluation Form

Instructor(s) observed: _____

Date: _____

INSTRUCTOR PLANNING AND PREPARATION	NOT OBSERVED	SPECIFIC EXAMPLES OBSERVED	BELOW STANDARD	AT/ABOVE STANDARD
<input type="checkbox"/> Instructors take roll call at beginning of classroom activity for day/evening session. <input type="checkbox"/> Instructors provide student name tags or can otherwise identify students by name. <input type="checkbox"/> Instructional resources (printed materials, A-V, firearms, etc.) are available and organized. <input type="checkbox"/> Class agenda is clearly posted or students have received previous printed copy for use. <input type="checkbox"/> Instructor has lesson plan(s) for section(s) observed. <input type="checkbox"/> Learning objectives identified in advance for each session observed. <input type="checkbox"/> Visual aids, films and demonstrations support identified learning objectives for session. <input type="checkbox"/> Classroom presentation and activities are planned and easy for observer to follow. <input type="checkbox"/> Classroom is set up so that all students can see and hear instruction. <input type="checkbox"/> Scheduled activities started and ended on time. <input type="checkbox"/> Other (e.g., facilities, etc., to be listed by evaluator):	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		(fewer than 6 marks)	(6+ marks)
INSTRUCTOR PRESENTATION <input type="checkbox"/> Instructor(s) used only current, up-to-date training materials. <input type="checkbox"/> Instructors used appropriate vocabulary and did not confuse students. <input type="checkbox"/> Instructional content observed matched objectives identified for lesson. <input type="checkbox"/> Instructors provided examples and/or demonstrations to aid student understanding. <input type="checkbox"/> Instructional technology (PowerPoint, A-V, computer, Lazer Shot, etc.) appropriately used. <input type="checkbox"/> Instructor(s) effectively questioned students. <input type="checkbox"/> Instructor(s) responded accurately to student questions. <input type="checkbox"/> Instructor(s) met learning needs of students with different learning styles. <input type="checkbox"/> Instructors encouraged all learners—not just top students—to participate actively. <input type="checkbox"/> Reaction to any observed set-backs, equipment failure, etc., was positive and professional. <input type="checkbox"/> Instructor(s) provided sufficient time for thorough classroom review. <input type="checkbox"/> Other (to be listed by evaluator):	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		(fewer than 6 marks)	(6+ marks)
STUDENT PARTICIPATION <input type="checkbox"/> Students interactions were respectful and courteous at all times. <input type="checkbox"/> Students demonstrated interest and attention in subject(s) observed and followed classroom expectations, rules and requirements. <input type="checkbox"/> Students participated equitably in classroom activities and demonstrations. <input type="checkbox"/> Students demonstrated involvement in a variety of activities—not just listening to lecture. <input type="checkbox"/> Students actively asked and answered questions. <input type="checkbox"/> Students were recognized for their positive contributions to classroom activities. <input type="checkbox"/> Students remained on task during the observation period. <input type="checkbox"/> Student waiting and time-loss was minimal during activities/hands-on drills and practices. <input type="checkbox"/> Students were given sufficient time to practice firearms handling skills in class or on range prior to final evaluation. <input type="checkbox"/> Students were safety-conscious at all times; incorrect answers or unsafe practices were immediately and respectfully corrected. <input type="checkbox"/> Other (to be listed by evaluator):	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		(fewer than 5 marks)	(5+ marks)
OVERALL OBSERVED PERFORMANCE <input type="checkbox"/> Students were actively monitored and closely supervised at all times. <input type="checkbox"/> Instructors and students demonstrated a positive learning environment. <input type="checkbox"/> Instructors and students met established learning objectives. <input type="checkbox"/> Instructors and students followed a lesson pace appropriate to class abilities. <input type="checkbox"/> Instructors and students followed class routines that maximized instruction and student learning. <input type="checkbox"/> Instructors and students observed safe and orderly practices at all times. <input type="checkbox"/> Instructors adhered to WDFW hunter education division policy guidelines at all times.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		(fewer than 4 marks)	(4+ marks)

Evaluated by (print): _____ Signature: _____ Date: _____

Learn to hunt the RIGHT WAY

Enroll in a Hunting Education Course

*Know Your Gun,
Your Responsibilities
and Your Way Around the Woods*



Next Course Offered:

Date: _____

Time: _____

Place: _____

For More Information Contact: _____

Web Site: _____



Washington
Department of
**FISH and
WILDLIFE**

HEADQUARTERS
OLYMPIA
600 Capitol Way N
(360) 902-2700

REGION 1
SPOKANE
N 8702 Division St.
(509) 456-4062

REGION 2
EPHRATA
1550 Alder St. NW
(509) 754-4624

REGION 3
YAKIMA
1701 S 24th Ave.
(509) 575-2740

REGION 4
MILL CREEK
16018 Mill Creek Blvd.
(425) 775-1311

REGION 5
VANCOUVER
2108 Grand Blvd.
(360) 696-6211

REGION 6
MONTESANO
48 Devonshire Road
(360) 249-4628



WASHINGTON STATE YOUTH HUNTER EDUCATION CHALLENGE

Paul Bunyan Sportsman Club
17902 Meridian E
Puyallup, WA 98375
April 18, 2009



Events

.22 Rifle, Shotgun, Archery, Black powder,
Wildlife Identification, Orienteering,
Hunter Safety Trail
(Use your own equipment or borrow ours!)

Events starts at 9:00 AM

Ages 18 and under with a valid Hunter Education Card

Entry Fee: A \$10.00 donation is requested. Donations cover ammunition and materials.

NAME: _____ AGE: _____
 STREET: _____ BIRTH DATE: _____
 CITY/ZIP: _____ HUNTER ED CARD# _____
 PHONE: _____

MAIL ENTRY TO: YHEC 4821 NW Cherry St, Vancouver WA 98663-1568
 INFORMATION BILL MONTGOMERY 360.893.5574 or BRIAN PETERS 360.693.6062
 hei7226@yahoo.com peters@pacifier.com

Natural Resources Building
1111 Washington St SE
Olympia WA 98501

PO Box 40917
Olympia WA 98504-0917



(360) 902-3000
TTY: (360) 902-1996
Fax: (360) 902-3026

E-mail: Info@rco.wa.gov
Web site: www.rco.wa.gov

STATE OF WASHINGTON
RECREATION AND CONSERVATION OFFICE

For immediate release:
January 13, 2009

Contact: Susan Zemek, 360-902-3081
E-mail: susan.zemek@rco.wa.gov

State Seeks Volunteers to Evaluate Grants for Parks, Trails, and Shooting Ranges

OLYMPIA—The state Recreation and Conservation Office is looking for 17 volunteers to fill vacancies on four advisory committees for parks, trails, and firearm and archery ranges.

The advisory committees make recommendations to the Recreation and Conservation Funding Board on project funding and policy issues. The board is the largest provider of grants for parks in Washington.

Trails

- **Recreational Trails Program Advisory Committee:** This committee evaluates grant applications for projects that help maintain backcountry trails and provide trail safety and education programs.

Volunteers are needed to represent:

- State residents interested in trails (such as land use planners, public policy specialists, statisticians or specialists with knowledge of backcountry trails and related issues).
- Equestrians.
- Off-road vehicle motorcycle recreationists.

Members will serve from March 2009 through December 2012 and generally review grant application materials at home and attend one meeting a year.

-More-



- **Nonhighway and Off-road Vehicle Activities Committee:** This committee evaluates grant applications from local, state and federal agencies for projects to help plan, acquire land, develop and maintain facilities for motorized and non-motorized recreation. The program also supports education and law enforcement grants for outdoor recreation.

Volunteers are needed to represent:

- Federal land management agencies.
- Local law enforcement agencies.
- Outdoor recreationists, such as hikers, equestrians, backpackers, cross-country skiers, hunters, anglers, wildlife viewers, gatherers, etc.
- All-terrain vehicle riders.

Members will serve from March 2009 through December 2012 and generally review grant application materials at home and attend two, multiple-day meetings a year.

Parks

- **Land and Water Conservation Fund Advisory Committee:** This committee evaluates grant applications for projects that preserve and develop outdoor recreation areas including parks, trails and wildlife lands.

Volunteers are needed to represent eastern Washington:

- Residents.
- Local government.

Members will serve from March 2009 to December 2011 and generally will attend up to four weekday meetings a year.

Shooting Ranges

- **Firearms and Archery Range Recreation Advisory Committee:** This committee evaluates grant applications from local agencies and non-profit organizations for projects that acquire, develop and renovate shooting and archery ranges.

Volunteers are needed to represent:

- Archery.
- General public.
- Hunter education.
- Law enforcement.
- Military.
- Shotgun.

Members will serve from March 2009 to December 2011 and attend two to four meetings a year.

General Requirements

The Recreation and Conservation Office's goal is to ensure that committee members represent the full range of Washington's diversity. Ideal candidates have a statewide perspective, understand the needs of people doing their respective recreational activity and regularly communicate with them. Candidates should have a good grasp of the issues related to their recreational activity, have the time to fully participate in committee activities, actively work for win-win solutions and seek creative outcomes. Candidates may be members of organizations that apply for grants or be past members of the committees.

When the budget allows, travel expenses are provided.

To Apply

Send a completed application and support materials to the Recreation and Conservation Office no later than Feb. 13. Applications and more information are available online or by contacting Lorinda Anderson at 360-902-3009 or lorinda.anderson@rco.wa.gov (TDD at 360-902-1996).

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