

**COLUMBIA RIVER SALMON AND STEELHEAD  
RECREATIONAL ANGLERS BOARD  
BYLAWS**

(Formerly Constitution and Procedure Guide)

**ARTICLE 1 – NAME**

The name of the organization shall be the Columbia River Salmon and Steelhead Recreational Anglers Board (Board).

**ARTICLE 2 – OBJECTIVE**

The Board serves in a vital advisory role to the Washington Department of Fish and Wildlife (WDFW) as they administer the Columbia River Salmon and Steelhead CRSSE (CRSSE) program authorized by the Washington State Legislature through Substitute Senate Bill 5421 in 2009 and updated in Senate Bill 6274 in 2016. The Board will make recommendations to WDFW relating to CRSSE program priorities and expenditures to facilitate the maintenance of existing salmon and steelhead fishing opportunities, and to the greatest extent possible, expansion of improved selective recreational fishing opportunities on the Columbia River and its tributaries. The Board will serve as a communication link between WDFW and the public regarding program activities and expenditures using revenue generated from the CRSSE program.

**ARTICLE 3 – MEMBERSHIP**

The Board will consist of no fewer than six and no more than ten members at any given time. Members will be selected by the Director of WDFW or Director's designee. In making these selections, the Director or Director's designee shall seek to provide equitable representation from the geographic areas of the Columbia River Basin, WDFW Regions 1, 2, 3 and 5, included in the CRSSE. WDFW will strive to retain at least two Board members from each region at any given point in time.

Appointment to the Board is for a term of three years. Members in good standing shall be allowed to apply for and serve additional terms. There will be no limitation to the number of terms a member can serve.

Current membership of the Board shall be staggered into three groups consisting of one, two and three year terms, depending on how long a Board member have served to date. After completion of a first term, any subsequent reappointments will be at the discretion of the Director or Director's designee. The Director or Director's designee shall confirm additional terms upon review of a reapplication. If a Board member is not reappointed or relinquishes their position they may reapply after a period of one year. A Board member that is elected to serve as the Chair or Vice-Chair shall be allowed to complete their term notwithstanding the term limit. Any

person appointed mid-term to fill a vacancy on the Board will serve out the term of the position for which they were appointed and may reapply for a subsequent term.

Members that have been on the Board since its inception in 2010 will be automatically retained on the Board for one year after any renewal of the CRSSE after June 30, 2016 before having to reapply for a new term. Board members can relinquish their membership in writing to the Chair and WDFW at any time, but their resignation will not go into effect until after the February meeting. Any new appointments to the Board will be made after that date.

#### **ARTICLE 4 – ATTENDANCE**

Attendance of Board meetings is an expectation of Board members and required to remain in good standing. The exception to this is under extenuating circumstance. Unless excused by the Chair, failure to attend at least 50% of the Board meetings in person or by proxy on an annual basis will constitute removal from the Board at the discretion of the Director or Designee.

#### **ARTICLE 5 – OFFICERS**

1. The Board will have a Chair and a Vice-Chair. In each subsequent year, the Vice-Chair will rotate into the Chair's position and a new Vice-Chair will be elected by the Board at the February meeting. The Chair shall preside at Board meetings and may make periodic mailing of information to the membership to keep them informed of activities of the group or of any other matters of benefit to the group.
2. A Parliamentarian may be chosen by the Chair and Vice-Chair and will serve at their pleasure.

#### **ARTICLE 6- MEETINGS**

The Board shall hold an annual meeting in the fourth week of February. A Board meeting maybe held the second week of August if warranted. Additional meeting dates can be scheduled by the Chair throughout the year as warranted.

Regular and special meetings of the Board are subject to the Open Public Meetings Act and shall comply with provisions detailed in that Act. WDFW will assist the Board with scheduling and facilitating meetings and will assist in developing meeting agendas and providing other relevant materials.

#### **ARTICLE 7- COMMITTEES**

Committees may be formed by the Board at any time. Each committee may elect a chair who will be responsible for the activity of the committee throughout the year and is responsible for presenting a written report of its accomplishments to the Board at the February meeting along with updates at other meetings as needed.

**ARTICLE 8- VOTING & QUORUM**

Each member of the Board shall have one vote. A member of the Board may vote in person or by pre-approved proxy. A majority of votes cast, with a quorum present, shall be necessary for the adoption of any matter. A quorum is present throughout any meeting of the Board if 51% of the listed Board members are present in person, via phone, by proxy, recorded by electronic mail, or absentee ballot at the beginning of the meeting.

**ARTICLE 9- PARLIAMENTARY LAW**

A simplified Roberts Rules of Order will generally govern the Board meetings.

**ARTICLE 10 – AMENDMENTS**

Any changes or amendments to these Bylaws may be proposed by a Board member, but must be submitted in writing to the Chair at least 30 days prior to the next meeting. The Chair shall then ensure that the proposal is received, in writing or by electronic mail, by every Board member at least fourteen days prior to the next meeting. Proposed amendments may be amended on the floor for insertion into the Bylaws by a majority of the Board members present. Changes to the Bylaws require a two thirds majority vote of all Board members.

THE ABOVE BYLAWS WERE SUBMITTED AND APPROVED BY THE BOARD MEMBERSHIP on November 29, 2016.

Attest:

Steve Martin

Ed Wickersham

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Chair

Vice-Chair