Guide Logbook Advisory Committee
Meeting #4: NRB, DCR - Room 537

Introduction: Raquel Crosier welcomed the group and introduced the group. Meeting minutes from the November meeting were reviewed.

Participants:
The following participants were present either in person or on the phone:

IMPLEMENTATION OF GUIDE LOGBOOKS:

- **Updates on mobile app**
  The WDFW fish program development team provided an update on the mobile application; both the Android and iOS versions. Key updates included:
  - WDFW needs guides to be making sure the testers are on the app’s current build and are testing and using this app. This will help with finding bugs before launch on Jan 1
    - This is an all new app, we need to be testing this to check load on the servers and have high volume on app to make sure that it isn’t going to crash
  - All data logged will be dumped Dec 31
  - Because of sensitive data, DEV team is encrypting the QR code that identifies the trips
    - Guides can download a QR app to check it is encrypted
    - IOS is ready with QR, Android will be soon
  - WDFW needs guides help with logging in and testing the registration process
    - Process is automated.
    - When registering the system will send an email to Licensing for them to verify that the registrant is an active guide, then after it has been confirmed a confirmation email will go out to registrant
  - The new video will include a registration/sign up process walkthrough.
  - The enforcement app is ready to go after a quick run through with enforcement.

- **Feedback on paper logbook**
Raquel Crosier and Leah Snyder provided an updated on the paper logbook reporting tool. Key updates included:
  o The first order of paper logbooks was just 800 logbooks
  o Raquel and Leah are now working with Department of Enterprise Services to get a long-term print vendor to help with the second batch
  o There are a few edits to be made in the next batch
    ▪ Angler WILD/Guide Stamp extra field
    ▪ No need to circle the species (sample page)
    ▪ Bigger signature block
    ▪ Add 3-4 instruction pages
    ▪ Take out ‘guide stamp’ terminology
    ▪ Cumbersome to ask guides to fill out Sig/Phone/Printed Name/ Email every time
      • Possibly a cover page to fill out and send in with logs?
        o Avenue to getting phone numbers and email addresses
        o Need 12 per book for those that don’t guide often
  • Feedback on web app
    The fish program development team provided an update on the web application. Key updates included:
    o Web app problems experienced are internal only and have been fixed. External users are not experiencing the same problem with the web app.
    o WDFW needs help testing this web app further before January 1st.
  • Review logbook outreach plan
    Chris Donley and Toby Wyatt provided an update on outreach to media on the logbook system.
    o News Articles:
      ▪ Rich Landers & Jeff Holmes, Independent Journalists & Lewiston Tribune
        • Rich Landers will be interviewing Steve & Cameron as well after the advisory committee meeting
      ▪ Expecting a balanced fair article
      ▪ Examples of questions asked:
        • How are you going to use info against guides?
        • Why do guides have to log nonguided days?
        • What are you using the information for?
        • How will the Department use this to advocate for guides?
        • How will this legitimize the industry
  • Review guide letter
    Raquel provided copies of a draft letter to go out to guides from Fish Program Director Kelly Cunningham and Chief Bear and requested for feedback from the group.
    o The letter will help provide context and legal interpretation on a couple of key issues including: nonguided trips and sensitive data reporting.
    o The letter reiterates that the agency is focusing in the first year on education with a goal of 100% compliance in year two of the new rule.
    o Because of the confusion around the non-guided trips portion of the WAC the letter clarifies the agency and enforcement interpretation and approach. The letter
can be kept on board if guides are concerned about officer interpretation of the non-guided trip reporting.

- The agency plans to look at the WAC and any revisions needed at the end of the first year we will look at revising the WAC.
- WDFW is working on final designs and setting up a meeting with ODFW and the Coast Guard to make sure they know what we are working on.
- Guides suggested reaching out to local law enforcement about the WAC also.

**Factsheet & FAQ review**

Raquel Crosier asked guides for feedback on a draft FAQ on the new logbook reporting requirement. The group provided the following feedback:

- Add/ emphasize the reporting requirement to log *before leaving body of water* on
- Add reference to where you can find training videos.
- Include picture in the FAQ to show where license numbers can be found.

**LEGISLATIVE UPDATE**

Nelson Falkenburg & Raquel Crosier provided an overview of the agency’s 2020 legislative and budget requests. Key highlights included:

- **2020 Budget request**
  - $12.5 million for maintenance level and unfunded COLAs
  - $6.7 million for pending cuts to at-risk services
  - $6.8 million for emergent needs

- **Preventing reductions to at-risk services - $6.7M**
  - Closures of six state hatcheries
    - Mostly trout hatcheries
  - Reductions in monitoring resulting in further restricted fisheries
  - Reductions in predator conflict work
  - Reductions in land stewardship work resulting in poorly maintained access sites
  - Reductions in enforcement of fisheries

- **Emergent Needs - $6.8M**
  - Managing Sea Lion predation on Columbia River and tributaries
  - Skagit catch & release
  - Puget Sound Monitoring
  - Columbia River Policy – Alternative gear and buy-back program
  - Capital request: Southern Resident Killer Whale hatchery infrastructure master plan to identify where we could produce more fish with more space

- **2020 Legislation**
  - Enforcement
    - Discretion to cite lower level crimes as civil infractions, ensuring even when cases are plead down poached animal parts can’t be retained.
    - This would allow more officer discretion when citing constituents.
  - State Wildlife Account
    - Divides the State Wildlife Account into two accounts – one containing the restricted funds (Warmwater Game Fish, Two Pole, etc.), one containing the non-restricted funds

**Wrap-Up**
The group reviewed scheduling prior to adjourning

- The Committee decided to continue holding meetings via Skype with in-person participation options available from Olympia & Spokane offices
- Raquel will send out a Doodle Poll to decide on best February meeting date. Other meeting dates will remain the same for 2020.