Welcome & General Interest Announcements
- IAC Member Roundtable
  - Jim Sevier
    - Jim worked on a waterfowl clinic with Washington waterfowlers in Vancouver.
    - He taught several classes at Vancouver trap and skeet.
  - Eric Lauver
    - Eric had a traditional class recently and only six of the nine signed up were able to pass the class.
    - He also has two online classes scheduled later this month.
  - Larry Lufkin
    - Larry has been fielding questions on no-shows and deposits.
  - Rich Mann
    - Rich has been teaching at Red’s Fly Shop near Ellensburg.
    - He is also helping Aaron with mentored hunts and finding mentoring hunt properties.
    - Rich has not had many no-shows this year.
  - Sam Grubbs
    - Sam is scheduled to instruct in four online classes to finish the year.
    - This year is the first time in 15 years that had almost 50% no-show rate.
    - He is mentoring a new instructor.
    - Sam plans on going to a hunter sight in event and will be giving a hunter safety refresher and talk to non-hunters.
  - Cathy Lynch
    - Cathy has had several students show up to their classes with an expired certificate.
  - John Malek
    - John has had four classes scheduled but had to cancel one due to lack of interest.
    - Up until recently his team had struggled to fill classes.
    - John and his team is using the deposit system but they still see several no-shows in each class.
    - Currently, John is working on next year’s hunter education class schedule.
  - Megan Schaeffer
    - Megan had a class in Republic recently.
• She is trying to facilitate the Republic team into teaching online classes as well.
  ▪ Butch Buffaloe
    • Butch has a traditional class starting Monday that is full with a wait list.
  ▪ Marty Kotzke
    • Marty and his team taught an online class in July.
    • He went to New Mexico for the YHEC program.
    • Marty helped certify new HEIs in Neah Bay with Field Coordinator Montgomery.
    • He also volunteered at a youth day at the Paul Bunyan Rifle and Sportsman Club in Puyallup.
  ▪ Mike McDonald
    • Mike has a large online class coming up.
  ▪ Jeff Bull
    • Jeff had an online class last month.
    • He and his team have another class in a few weeks and only have five students signed up.
  ▪ Randy Absolon
    • Randy had an online class in August.
    • He has a September 23 class that is already full.
    • Randy will have another class on October 7.
  ▪ There was also a discussion regarding online certificates on the student’s phone; should students really need to sign/date the hard copy?
    • Megan felt that yes they should sign the form from a liability standpoint.
    • There was a suggestion that HEIs can have a form that those (or all) students can sign, attesting they took the class, HEI writes their score on the sheet (and maybe HEI prints the certificate & staples the signature form).
    • Another suggestion was, can Kalkomey put check-box on the certificate for students to attest?
    • WDFW will work on information on this challenge and present it in the November mass mailing or the 2018 IST.

☞ WDFW Updates
  ♦ Dan Boes Retirement
    ▪ Dan is retiring at the end of November.
    ▪ His position will likely remain vacant for several months for cost savings.
    ▪ At this time, Bill Montgomery will be flexing into Region 5 to help cover the HEIs there.
  ♦ Student statistics
    ▪ Total classes 398
    ▪ Capacity 9,384
- Registered 7,038 (75%)
- Total Pass 5,714 (81%)
- Total fail 211 (3.6%)
- Total incomplete 126 (1.8%)
- Total no Show 979 (13.9%)

➕ Instructors & Instructor Applicants
- There are 54 new instructors in 2017.
- There were 73 new instructors for same time frame in 2016.

➕ Brief Regional Field Coordinator Update
- Region 1 – Mike Whorton
  - Mike has a couple clinics scheduled on turkey and deer.
  - He is working with Aaron on First Hunt groups for mentored hunts.
  - He is not seeing a decline in enrollments in Region 1.
- Region 2 – Chuck Ray
  - Chuck has noticed that the region is a little low on classes.
  - He is working with Wenatchee Sportsman’s Association on a NHFD event on Sept 16 in East Wenatchee.
  - Chuck is also going to Monroe for the large NHFD event on September 23 at Camp Pigott.
  - He is also holding a PST in Wenatchee in September.
- Region 3 – Aaron Garcia
  - Aaron organized a mentored dove hunt on September 2.
  - He is starting the process to have a dove clinic and hunt for next year.
  - Aaron is working on scheduling mentors and turkey hunts for this fall.
  - He went to Republic to line up properties for future mentored turkey hunts.
  - He also set up mentored hunts for the youth weekend upland bird mentored hunt.
  - Aaron is working on setting up a new team in Walla Walla.
  - He is also working on building a team for Bleyhl's co-op.
  - SCI approached Aaron to start doing hunting camps in Washington.
- Region 4 – Kris Thorson reporting for Steve Dazey
  - The number of no shows continues to be a challenge.
  - The number of classes and number of students is up compared to the last two years and almost where we were three years ago.
  - On-line classes are at 59% of the regional breakout while the other 41% is traditional classes based on sign ups.
  - Region 4’s attendance vs capacity is at 60% so class availability does not appear as of now to be a challenge.

➕ Update on clinics
Since June we have held one waterfowl clinic and one mentored dove hunt.

Currently the department has eight clinics on the website for sign up.

Bill is currently giving an upland bird clinic at JBLM.

There was a suggestion to make sure HEIs inform students about clinics, booklets, and mentored hunting opportunities.

**Peace Officer Exemptions**

- Similar to the Military Exemption.
- There are three types of officers that qualify.
- The exemption has to be processed by WDFW staff and cannot be processed by license dealers.

**Kalkomey Notice re: ATN Optics Company**

- There was a salesman that went into classes and signed up for these classes to send HEI sales emails.
- Kalkomey wanted the department to ensure HEI that their system was not hacked and is not an issue.

**Classroom video discussion report from IAC members**

- The IAC members were tasked with asking their HEI about which videos they currently use in class to determine if WDFW should purchase more videos or move to digital licenses.

- Below is the response from the IAC members:
  - Larry Lufkin
    - Last Shot
    - Ammo Video
  - Marty
    - Last Shot
    - Ammo Video
  - Sam
    - Field Dressing video
  - Jim Sevier
    - Last Shot
    - Ammo Video
  - Jeff
    - Excerpts of Measure the hunt

- Butch commented that a lot of HEI have the videos at this point so we may not need to get a lot more.
- Butch also uses an Idaho field dressing video.

**Students who fail the Online Field Skills Evaluation Course**

- Recently, there was an issue where a student did not pass the online field skills and was told to retake the course.
- The students mother was instructed to contact Kalkomey to retake the online course per the HEI Policy Manual.
✧ The customer service representative at Kalkomey did not reset the profile because their certificated are good for a year.
✧ Dave contacted Kalkomey to review the current process and to make sure that we can have students who fail the online field course retake the online portion.
✧ The new updated process will be given to chief HEI.

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IAC Notes Discussion
✧ Currently WDFW waits until all members respond that the meeting notes are approved before posting them onto the IAC website.
✧ In the past the notes are three months old before they are posted.
✧ WDFW tried to get approvals by email but it was difficult to manage.
✧ There were three options that were brought forward by WDFW to get the notes posted earlier.
✧ The option that won out was for positive acceptance by email.
  ▪ If there is no response by all IAC members by the end of a review period and there is a majority of responding members, WDFW will finalize the notes and post them to the website.

National Hunting and Fishing Day Update
✧ Kris gave a brief overview on the National Hunting and Fishing Day event scheduled for September 23, 2017.
✧ The event is going to be located at Camp Pigott in Snohomish.
✧ WDFW has 14 non-government organizations that are participating.
✧ Participants can shoot department .22, 20 gauge shotguns, .177 air rifles, and archery equipment.
✧ Hunter education staff estimate that there will be 500 participants.

Safer homes taskforce discussion
✧ In 2016 there was broad support for House Bill 2793.
✧ This bill formed the Safer Homes Task Force, w/ firearms & pharmacy subcommittees.
✧ The suicide prevention and firearms subcommittee includes NRA, 2nd Amendment Foundation, firearms industry, etc.
✧ WDFW was a named member but staff recommended the department be a consultant.
✧ Among other things, the safe homes task force will:
  ▪ Consult w/ WDFW & recommend suicide awareness & prevention info for Firearms Safety, the Law, and You pamphlet
  ▪ Consult w/ WDFW to develop strategies for creating & disseminating suicide awareness & prevention info for hunter education classes, including potential messages to parents that can be shared during online registration, follow-up emails, etc.
✧ The current status update is:
  ▪ Task Force recommended & WDFW incorporated info into Firearms Safety, the Law, and You pamphlet, which is nearly done.
- WDFW developed draft info box for HE class page to direct interested readers to suicide awareness & prevention info (Safer Homes Coalition website) & Project ChildSafe website.

- **Update on HEI hour reporting requirement**
  - There is a new federal requirement to report HEI hours as if they were a paid employee.
  - WDFW is working w/ Kalkomey on the below options:
    - Digital reporting option works for HEIs w/ computers/skills & email
    - Paper reporting possible, but Chief will need up scan or take photo & upload to Kalkomey.

- **Female Classes**
  - Kris is working on a survey to the 2017 female students.
  - There have been no advertisements of this kind of classes so far.
  - Several members asked “Is the demand there?”
  - Butch suggested that WDFW may not need only female HEI to put on a female oriented class and Megan agreed.

- **Incentive Permit Discussion and potential survey**
  - Currently working with Game division on permits for 2018.
  - The moose population in Washington appears to be declining so the 2018 moose permits will likely decrease accordingly.
  - Three bear permits were not pushed forward at this time.
  - Game division wanted to know answers to several data driven questions that we could not provide a response to.
  - Since tracking of the data has not been completed in the past, we want to get an idea of how instructors applied in the past.
  - WDFW staff members are working on a survey for HEI regarding past submission history.

- **Future of IAC meetings discussion**
  - WDFW wants to ensure that these meetings are productive and viewed as beneficial to all parties included.
  - Some meetings are light on agenda items and may have information and discussions pushed into the meeting to fill time.
  - Most years, at least one meeting is cancelled.
  - Jeff - Likes to have the time that we currently have to ensure we are discussing all of the topics efficiently.
  - Sam – Likes the quarterly option. When there are light agendas IAC could look at other work options.
  - Randy – Quarterly is good.
  - Larry – Likes the quarterly option.
  - Eric – Agrees with the quarterly option.
  - Jim – Agrees with quarterly option.
John – quarterly is good.
Consensus was to continue to keep the meetings quarterly.

Adjourn