



Master Hunter Permit Program

Master Hunter Advisory Group

Recruitment and Selection

Purpose & Scope

The Washington Department of Fish and Wildlife (WDFW) established the Master Hunter Permit Program (MHPP) to effectively manage wildlife in instances when a higher proficiency and demonstrated skill level are needed for resource protection or public safety.

This policy establishes guidelines and procedures for the recruitment, selection, and appointment of members to the Master Hunter Advisory Group (MHAG).

Policy

All MHAG members shall be a certified Master Hunter in good standing and keep their certification as a master hunter for their entire term.

Procedures

Master Hunter Advisory Group Recruitment

- 1. WDFW shall post on the Master Hunter page of its website an announcement that applications are being accepted for MHAG positions. WDFW may also notify local news media that applications are being accepted. The announcement shall include instructions and the deadline for application submittal.*
- 2. A complete application must be submitted to the MHPP during the open recruitment period.*
- 3. An application submitted after the deadline will not be considered, and the applicant must resubmit his or her application during the next open recruitment period to be considered.*

Master Hunter Advisory Group Member Selection

- 1. The WDFW Hunter Education Division Manager will select a subcommittee chair, generally the MHAG Chair or Vice Chair, if not up for reappointment. The committee chair will designate two other members who are not up for reappointment to be on the MHAG selection committee and review all applications for merits of the candidate. The sub-committee may also choose to interview candidates.*
- 2. The WDFW Hunter Education Division Manager will forward all complete applications to the MHAG selection committee for further review and consideration.*



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3. *Selection Committee members will meet with the Hunter Education Division Manager and the MHAG liaison to review the candidates and decide on appointment recommendations from the pool of applicants. The number of names recommended shall not exceed the number of available openings on the MHAG.*
4. *The Hunter Education Division Manager shall conduct a background check on each recommended candidate. Based on the findings of the background check, the Hunter Education Division Manager shall notify the MHAG selection committee of the final candidate recommendations that will be forwarded to the WDFW Wildlife Program Assistant Director for final review.*

Master Hunter Advisory Group Member Appointment

1. *After reviewing the applications of the top candidates, the Wildlife Program Assistant Director will provide the WDFW Director with his or her recommendations for appointment.*
2. *The WDFW Director shall make the final appointment decision for those candidates the Wildlife Program Assistant Director has recommended.*
3. *All candidates will be notified of their selection status.*