Summary	
Meeting dates:	September 8 - 9, 2017
Agenda item:	Proposed FY2018 Supplemental Capital Budget Request - Briefing and Decision
Presenter(s):	Tim Burns, Assistant Director, Capital and Asset Management Program

#### Background summary:

In accordance with OFM guidance, agencies are asked to submit capital budget requests for capital projects that are of the highest priority. These include a subset of the highest priority projects previously submitted for the 2017 - 19 biennial budget, projects that were included in legislative budgets that did not pass, and/or new projects that addressed emergent needs.

Department staff will brief Commission on the Department's proposed 2018 Supplemental Capital Budget request and seek the Commission's approval of the proposed budget.

#### Policy issue(s) you are bringing to the Commission for consideration:

The capital budget provides funding for the construction, repair, renovation of facilities, property and infrastructure, and property acquisition for the Department.

# Public involvement process used and what you learned:

N/A

## Action requested:

Review, provide feedback and approve the proposed FY2018 Supplemental Capital Budget request, allowing for minor adjustments to project scope and budget.

## Draft motion language:

"Move to approve the proposed FY2018 Supplemental Capital Budget request as presented, allowing for minor adjustments to project scope and budget."

## Justification for Commission action:

This action will ensure the Department's supplemental capital budget request is transmitted to the Office of Financial Management by October 9, 2017 as required.

## **Communications Plan:**

Agency website.

Form revised 12/5/12